


Profile Title:	Cleaner	
Responsible To:	Duty Managers	
Responsible For:	Volunteers / Work Experience	
Post Reference:		

Vision and Values
“Inspiring people to live active healthy lives”

- *We are always improving*
 - *We care*
- *We make a positive difference*
- *We are customer focused*
 - *We are one team*

Purpose of Post:

To undertake individually, or as part of a team, the cleaning of designated areas to ensure that they are kept in a clean and hygienic standard in-line with the facility procedures.

Responsibilities:

- You will undertake cleaning, including internal and external areas.
- Complete cleaning rotas to ensure tasks are being completed.
- Assist in maintaining a friendly atmosphere by being polite and courteous at all times.
- Ensure the standards of cleaning are completed in-line with the facility’s Duty Managers.
- Check any areas cleaned for any obstacles or damage that could in anyway endanger the Health & Safety of staff and customers and report to the Duty Managers.
- Carry out cleaning duties as and when required by the Duty Manager.
- Maintain a high standard of work and personal hygiene.
- Adhere to Oldham Actives policy on corporate identity by wearing the correct uniform at all times.
- Attend staff training or meetings when required by the Duty Manager.
- Carry out any other duties commensurate with the salary grade and responsibility of the post.

Criteria A: Essential D: Desirable	Method of Assessment A: Application I: Interview T: Task
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Education and Training:	Criteria	Method of Assessment
<ul style="list-style-type: none"> • Basic numeracy and literacy skills. • Certificate or training in the Control of Substances hazardous to health. 	A D	A/I A/I

Relevant Experience:	Criteria	Method of Assessment
<ul style="list-style-type: none"> • Experience of undertaking a range of cleaning duties within a busy environment. • Able to undertake a range of manual cleaning tasks. 	D A	A/I A/I
General and Special Knowledge:	Criteria	Method of Assessment
<ul style="list-style-type: none"> • Ability to maintain high standards of cleanliness in accordance with specified rotas. • To be self-motivated and able to use own initiative. • Be able to work in a team environment 	A A A	A/I A/I A/I
Skills and Abilities:	Criteria	Method of Assessment
<ul style="list-style-type: none"> • Ability to prioritise workloads. • Able to work with little or no supervision • Able to identify and implement continuous improvement 	A A A	A/I A/I A/I
Additional Requirements:	Criteria	Method of Assessment
<ul style="list-style-type: none"> • Willing to work flexibly in accordance with policies and procedures to meet the operational needs of OCL. • Willing to undertake training and continuous professional development in connection with the post. • Have high personal standards, an eye for important detail. 	A A A	A/I A/I A/I